



Store Manager

JOB FUNCTION:

To direct the activities of the retail store, providing excellent customer service and achieving business targets through a trained and motivated team.

ESSENTIAL RESPONSIBILITIES:

1. Manages the retail location as an income center to achieve profit goals.
2. Participates in community activities to enhance public awareness and the image of the company.
3. Responsible for the delivery of excellent customer service through personal contact with customers.
4. Participates in the development of store performance standards in areas such as sales targets, loss control, and customer service.
5. Measures store and individual performance and rewards accordingly.
6. Maximizes productivity through effective scheduling, hiring and development of team members.
7. Accountable for accurate and efficient store operations including anti-money laundering compliance.
8. Implements company marketing programs effectively and efficiently.
9. Recommends changes in products or services.

QUALIFICATIONS:

1. A drive to achieve
2. A need to be objective and to measure performance
3. An ability to take charge
4. Well-developed planning skills
5. Ability to listen and communicate well with employees and customers
6. A clear understanding of right and wrong which guides actions